

Press release

2020-10-09

Identification Services Bureau introduced 24 hour self-service application for Certificate of Association and Foundation

Following the introduction of online application for the Certificate of Association and Foundation and the online system for managing information of members of leadership structure, the Identification Services Bureau (DSI) continues to launch 24 hour self-service application for the Certificate of Association and Foundation. Starting from today (9th October 2020), eligible applicants can apply for the Certificate of Existence of Registration Record and the Certificate of Leadership Structure of associations and foundations by using the self-service kiosk anytime. Besides, they can collect their certificate on the same day, or use DSI's transfer service to send their Certificate of Association and Foundation to designated government departments.

Macao residents aged 18 or above are eligible to apply for the Certificate of Existence of Registration Record. For the Certificate of Leadership Structure, applicants must also be members of the leadership structure of the association or foundation. If authorized representatives lodge the application on behalf of the applicants, they can only go through the relevant formalities at DSI's service counter in person.

Citizens who have applied for the Certificate of Association and Foundation by electronic means can pick up their certificate on the same day at the location that they chose when lodging the application, including the Identification Services Bureau at the China Plaza in Avendia de Grande Praia, the Government Services Centre in Areia Preta or the Government Services Centre in Islands. The time of collection will be subject to the time of application and the site of collection, details can be found at www.dsi.gov.mo/asso_e.jsp.

At present, there are 5 locations providing 24-hour DSI application services on self-service basis. They include DSI's electronic services area on the ground floor of the China Plaza in Avenida de Grande Praia, Macao Government Services Centre in Areia Preta, Macao Government Services Centre in Islands, the Islands District Public Services Centre – Seac Pai Van Station and DSI's self-service station in Seac Pai Van, providing

24-hour self-services for residents in all districts.

For details about the self-service application for the Certificate of Association and Foundation and the demonstration video, please visit www.dsi.gov.mo/eservice_asso_e.jsp.

For enquiries, please call DSI at 2837-0777 or 2837-0888 or email to info@dsi.gov.mo.

The infographic features a central title 'DSI introduced self-service application for Certificate of Association and Foundation' next to a '24' hour clock icon. On the left, a blue box with a lotus logo and '自助服務機' (Self-service kiosk) is labeled 'Eligibilities'. Below the title are two columns of eligibility criteria. The first column lists 'Certificate of Existence of Registration Record' with requirements: 'Holder of Macao SAR Resident Identity Card' and 'Aged 18 or above'. The second column lists 'Certificate of Leadership Structure' with requirements: 'Holder of Macao SAR Resident Identity Card', 'Aged 18 or above', and 'Only applicable to member of the leadership structure of the association or foundation'. A central banner states 'Certificate can be collected on the same day OR sent to designated government department by using transfer service'. At the bottom, there are two QR codes: one for the DSI website (www.dsi.gov.mo) and one for the official Wechat ID 'dsimacau'.

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Eligibilities

Certificate of Existence of Registration Record

- Holder of Macao SAR Resident Identity Card
- Aged 18 or above

Certificate of Leadership Structure

- Holder of Macao SAR Resident Identity Card
- Aged 18 or above
- Only applicable to member of the leadership structure of the association or foundation

Certificate can be

collected on the same day **OR** sent to designated government department by using transfer service

Please visit the DSI website for details. www.dsi.gov.mo

Official Wechat ID : 澳門身份證明局DSI
WeChat ID : dsimacau

Scan for more information

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